



Dear parent/guardian,

LLESA Children's Center is pleased to offer **MyProcure**, a free online portal for you to access account information. MyProcure is safe, secure and created with your convenience in mind.

Once you have turned in your registration packet and are officially enrolled, you can login! :

1. Go to MyProcure.com.
2. Enter your email address (the email you have on file with LLESA Children's Center and choose **Go**.
3. Enter the confirmation code sent to your email, choose a password, and press **Go**.
4. Then you may:
 - a. View your child's schedule, immunizations and contacts.
 - b. View your account balance and monthly statements. (Monthly statements will be available after the 1st of every month.)

If you need any assistance, please feel free to contact Rachael Yamaoka- Office Manager at ryamaoka@llesacc.org.

Thank you!

LLESA Children's Center and MyProcure